

BDS Fiscal 2025 Payroll Payment Schedule

Pay Period Dates 12:00am start date thru 11:59pm end date	DEADLINE: Supervisor APPROVED	Pay Date Will be paid on:
P1: 12/16/2024 - 12/31/2024	1/3/2025	1/15/2025
P2: 1/1/2025 - 1/15/2025	1/17/2025	1/31/2025
P3: 1/16/2025 - 1/31/2025	2/3/2025	2/14/2025
P4: 2/1/2025 - 2/15/2025	2/17/2025	2/28/2025
P5: 2/16/2025 - 2/28/2025	3/3/2025	3/14/2025
P6: 3/1/2025 - 3/15/2025	3/17/2025	3/31/2025
P7: 3/16/2025 - 3/31/2025	4/3/2025	4/15/2025
P8: 4/1/2025 - 4/15/2025	4/17/2025	4/30/2025
P9: 4/16/2025 - 4/30/2025	5/3/2025	5/15/2025
P10: 5/1/2025 - 5/15/2025	5/17/2025	5/30/2025
P11: 5/16/2025 - 5/31/2025	6/3/2025	6/13/2025
P12: 6/1/2025 - 6/15/2025	6/17/2025	6/30/2025
P13: 6/16/2025 - 6/30/2025	7/3/2025	7/15/2025
P14: 7/1/2025 - 7/15/2025	7/17/2025	7/31/2025
P15: 7/16/2025 - 7/31/2025	8/3/2025	8/15/2025
P16: 8/1/2025 - 8/15/2025	8/17/2025	8/29/2025
P17: 8/16/2025 - 8/31/2025	9/3/2025	9/15/2025
P18: 9/1/2025 - 9/15/2025	9/17/2025	9/30/2025
P19: 9/16/2025 - 9/30/2025	10/3/2025	10/15/2025
P20: 10/1/2025 - 10/15/2025	10/17/2025	10/31/2025
P21: 10/16/2025 - 10/31/2025	11/3/2025	11/14/2025
P22: 11/1/2025 - 11/15/2025	11/17/2025	11/28/2025
P23: 11/16/2025 - 11/30/2025	12/3/2025	12/15/2025
P24: 12/1/2025 - 12/15/2025	12/17/2025	12/31/2025

- **PAY PERIODS:** the 1st–15th and the 16th–last day of each month from 12:00am (midnight) to 11:59pm.
- **DEADLINE:** timesheets must be approved by parent/ guardian by due date in order to be paid on time (no exceptions).
- **PAY DATES:** the 15th/last day of the month, or the business day before if falling on a weekend or holiday.